

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*October 24, 2018

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER

Mr. Zehr, President, called the meeting to order at 12:00 pm

ATTENDANCE

- Justin Brugger and Ben Adams were (Absent). Board Members present were: President: Ric Zehr, Treasurer: Win Rood, Secretary: MJ Klinker, Matthew Wirtz, Gary Chapple (Late Arrival), Kevin McDermit and Jim Orr. ACRWSD Staff: Executive Director: Jeff Morris, Office Administrator: Erika Beachem, Field Service Manager: Scott Lee, Vince Heiny of Carson LLP. There were 08 visitors: Nathan Baggett and DeWayne Nodine of FWCU, Jeremy Hardy of Commonwealth Engineers, Inc., Ted Nitza – Allen County Property Owner and past District Board Member. Roger Delagrange of Delagrange Builders Inc., David Brown Engineering and Steve and Judy Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES

Mr. Rood made a motion to approve the October 24th, 2018 Board Minutes as distributed and reviewed. Mr. McDermit seconded the motion. **All ayes cast.**

TREASURER'S REPORT

Mr. Rood reviewed the October 2018 bills to be paid and bank balances summary. Mr. McDermit motioned to approve and Mr. Wirtz seconded the motion. **All ayes cast.**

APPROVAL OF PAYMENT TABS

Mr. Hardy reviewed and recommended the Board approve the Rothenberger Company, Inc. change order and pay claims totaling \$239,354.35. Mr. Rood made a motion to approve the Claims to be paid. Mr. Wirtz seconded the motion. **All ayes cast.**

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| • Change Order #04 – Rothenberger Company, Inc., Village of Poe | (increase) | \$ 82,761.77 |
| • Payment Tab #12 – Rothenberger Company, Inc., Village of Poe | | \$ 116,467.25 |
| • Payment Tab #14 – Rothenberger Company, Inc., Sonata Dr – Popp Rd – Woodstone Pl – Prophet's Pass | (amended) | \$ 40,125.33 |
| | Total: | \$ 239,354.35 |

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Morris – No Board Recommendation

MAINTENANCE REPORT: Reported by Mr. Baggett - No Board Recommendation

COMMITTEE REPORTS AND RECOMMENDATIONS

Finance Committee: Reported by Mr. Morris – No Board Recommendation

Personnel Committee: No Committee Activity Report

New Development Committee: Reported by Mr. Klinker - No Board Recommendation

Infrastructure Management Committee: Reported by Mr. Wirtz - No Board Recommendation

PROJECT UPDATES: Reported by Mr. Hardy - Board Recommendation

- 2015-2016 (2017 CONSTRUCTION)
- 2016-2017 (2018 CONSTRUCTION)

Mr. Hardy reviewed and recommended the Board approve the (07) construction contracts; contingent on the SRF closing. Mr. Rood made a motion to approve the Claims to be paid. Mr. Wirtz seconded the motion. **All ayes cast.**

PUBLIC COMMENTS:

At 12:20 pm Mr. Zehr opened the floor for public comments.

Mr. Miller of 4814 N. Webster Road addressed the Board regarding the SRF Closing and Woodburn Rate Increase.

- **Mr. Morris agreed to follow up with Mr. Miller regarding Platter Parkway rates.**

Mr. Delagrange and Mr. Brown requested Board approval for their petition to be relinquished to Leo/Cedarville.

- **Mr. Morris agreed to follow up with Mr. Delagrange regarding their petition to be removed.**

OLD BUSINESS:

- Mill Road Estates, LLC is connected to sewer. Mr. Adams will be working with MRE to decommission their wastewater treatment facility.
- Construction contracts were approved contingent on the SRF closing.

NEW BUSINESS: **None.**

ADJOURNMENT:

Mr. Rood made a motion to adjourn the meeting. Mr. Klinker seconded the motion. All ayes cast. The meeting was adjourned at 12:42 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator



MJ Klinker, Secretary

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