

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*November 14, 2018

Citizen’s Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER

Mr. Brugger, Vice President, called the meeting to order at 12:02 pm

ATTENDANCE

- Ric Zehr, MJ Klinker and Vince Heiny were (Absent). Board Members present were: Vice-President: Justin Brugger, Treasurer: Win Rood, Matthew Wirtz, Ex-Officio Gary Chapple (Late Arrival), Kevin McDermit and Jim Orr were present. ACRWSD Staff. Executive Director: Jeff Morris, Office Administrator: Erika Beachem and Field Service Manager: Scott Lee. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. There were 04 visitors: Nathan Baggett and DeWayne Nodine of FWCU, Mr. Andrew Boxberger of Carson LLP, Mr. Steve Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES

Mr. Rood made a motion to approve the October 24th, 2018 Board Minutes as distributed and reviewed. Mr. McDermit seconded the motion. **All ayes cast and one abstained.**

TREASURER’S REPORT

Mr. Rood reviewed the November 2018 bills to be paid and bank balances summary. Mr. McDermit motioned to approve and Mr. Wirtz seconded the motion. **All ayes cast.**

APPROVAL OF PAYMENT TABS

Mr. Adams reviewed and recommended the Board approve the Commonwealth Engineers, Thieneman and Rothenberger Company, Inc. claims totaling \$93,933.41. Correction was made to the Underground Change Order #2 to show decrease in the amount of \$2,516.05. Mr. Rood made a motion to approve the correction to the Underground change order and claims to be paid. Mr. Wirtz seconded the motion. **All ayes cast.**

CHANGE ORDER

- Change Order #02 – Underground Contractors, Inc. Union Chapel Road – Tonkel Road (decrease) \$ 2,516.05

PAYMENT TABS

• Invoice #42607 – Commonwealth Engineers, Hoagland Regionalization & Sewer System Rehab	\$ 14,124.68
• Invoice #42608 – Commonwealth Engineers, Hoagland Regionalization & Sewer System Rehab	\$ 5,694.42
• Invoice #42609 – Commonwealth Engineers, Hoagland Regionalization & Sewer System Rehab	\$ 5,927.18
• Invoice #42610 – Commonwealth Engineers, Hoagland Regionalization & Sewer System Rehab	\$ 4,071.05
• Invoice #42611 – Commonwealth Engineers, Hoagland Regionalization & Sewer System Rehab	\$ 901.20
• Invoice #42613 – Commonwealth Engineers, Hoagland Regionalization & Sewer System Rehab	\$ 7,732.81
• Invoice #42614 – Commonwealth Engineers, Hoagland Regionalization & Sewer System Rehab	\$ 199.07
• Payment Tab #01 – Thieneman Construction, Inc. Contract “A” – Lift Station & Flow Equalization	\$ 35,283.00
• Payment Tab #15 – Rothenberger Company, Inc., Glen Elm, Sonata, Popp, Woodstone Pl – Prophet’s Pass	<u>\$ 20,000.00</u>
	Total: \$ 93,933.41

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Morris – No Board Recommendation

MAINTENANCE REPORT: Reported by Mr. Baggett – No Board Recommendation

COMMITTEE REPORTS AND RECOMMENDATIONS:

- **No Committee Activity Reports**

PROJECT UPDATES: Reported by Mr. Adams – No Board Recommendation

- 2015-2016 (2017 CONSTRUCTION)
- 2016-2017 (2018 CONSTRUCTION)

PUBLIC COMMENTS:

At 12:17 pm Mr. Brugger opened the floor for public comments.

- **No public comments.**

OLD BUSINESS:

Mr. Boxberger reviewed and recommended the Board approve the Leo-Cedarville Regional Sewer District's request for Inclusion of Territory application, petitioned by Mr. Delagrange . Mr. Rood made a motion to approve the application and Mr. McDermit seconded the motion. **All ayes cast.**

NEW BUSINESS: None.

ADJOURNMENT:

Mr. Rood made a motion to adjourn the meeting. Mr. Orr seconded the motion. All ayes cast. The meeting was adjourned at 12:24 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator



Win Rood , Treasurer

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