

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*July 25, 2018

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER

Mr. Zehr, President, called the meeting to order at 12:00 pm

ATTENDANCE

Board Members present were: President: Ric Zehr, Vice-President: Justin Brugger, Treasurer: Win Rood, Secretary: MJ Klinker, Matthew Wirtz, Kevin McDermit, Jim Orr and Ex-Officio: Gary Chapple. ACRWSD Staff: Executive Director: Jeff Morris, Office Administrator: Erika Beachem, Field Service Manager: Scott Lee, District Engineer: Ben Adams of Commonwealth Engineers, Inc., Vince Heiny of Carson LLP. There were 04 visitors: Nathan Baggett and DeWayne Nodine of FWCU, Steve Miller and Judy Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES

Mr. Rood made a motion to approve the June 27th, 2018 Board Minutes as distributed and reviewed. Mr. Wirtz seconded the motion. **All ayes cast.**

TREASURER'S REPORT

Mr. Rood reviewed the July 2018 bills to be paid and bank balances summary. Mr. Klinker motioned to approve and Mr. Brugger seconded the motion. **All ayes cast.**

APPROVAL OF PAYMENT TABS

Mr. Adams reviewed and recommended the Board approve the Rothenberger Company, Inc. pay claim totaling \$41,640.92. Mr. Rood made a motion to approve the Claims to be paid. Mr. Klinker seconded the motion. **All ayes cast.**

- Payment Tab #11 – Rothenberger Company, Inc., Sonata Dr – Popp Rd – Woodstone Pl – Prophet's Pass

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Morris - No Board Recommendation

MAINTENANCE REPORT: Reported by Mr. Baggett - No Board Recommendation

COMMITTEE REPORTS AND RECOMMENDATIONS

Finance Committee: Reported by Mr. Brugger - Board Recommendation

- Mr. Brugger recommended the Board approve to postpone half-rate billing effective April 1, 2018, for the seven customers located on the east side of the St. Mary's river in Poe. Mr. Brugger made a motion to approve. Mr. Klinker seconded the motion. **All ayes cast.**

Personnel Committee: Reported by Mr. Brugger - No Committee Activity Report

New Development Committee: Reported by Mr. Klinker - No Board Recommendation

Infrastructure Management Committee: Reported by Mr. Wirtz - No Board Recommendation

PROJECT UPDATES: Reported by Mr. Adams - No Board Recommendation

- 2015-2016 (2017 CONSTRUCTION)
- 2016-2017 (2018 CONSTRUCTION)

PUBLIC COMMENTS: There were no public comments.

- Mr. Zehr clarified the process change made at the June 27th, 2018 Board Meeting; explaining the intent of this change is to prevent items of discussion from being debated on the floor. Mr. Zehr further clarified by saying the Board would continue to address items that can be quickly addressed.

OLD BUSINESS: None.

NEW BUSINESS:

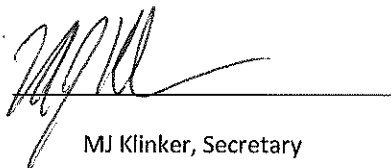
- 2017 State Board of Account (SBOA) Audit will be conducted by Crowe LLP.

ADJOURNMENT:

Mr. Klinker made a motion to adjourn the meeting. Mr. Rood seconded the motion. All ayes cast. The meeting was adjourned at 12:23 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator



MJ Klinker, Secretary

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