

MINUTES

CALL TO ORDER

Ric Zehr, Board President, called the meeting to order at 12: 02 pm.

ATTENDANCE

Board Members present were: President: Ric Zehr, Vice President Justin Brugger (**Absent**). Treasurer: Win Rood, Secretary: MJ Klinker, Kevin McDermit, Matthew Wirtz, Ex-Officio Gary Chapple and Jim Orr. Executive Director: Jeff Morris, Office Administrator: Erika Beachem (**Absent**), District Administrative Assistant: Marlie Reed, District Engineer: Ben Adams of Commonwealth Engineers, Inc. Support Staff present: Vince Heiny of Carson Boxberger. There were 6 visitors: Nathan Baggett and DeWayne Nodine of Fort Wayne City Utilities, Roger Delagrange of Delagrange Builders Inc., David Brown, D.A. Brown Engineering, Steve Miller of 4814 Webster Rd, and Stephanie Fuhrmann of 9436 Hoagland Rd.

APPROVAL OF MINUTES

Mr. Rood motioned to approve the March 28th, 2018 Board Meeting Minutes. Mr. McDermit seconded. All ayes cast.

APPROVAL OF PAYMENT TABS

Mr. Adams reviewed and recommended the Board approve the following Commonwealth invoice and Rothenberger Company Inc. claims totaling \$251,036.08

• Invoice #41105 – Commonwealth, Start-Up Assistance/Project Closeout, 2015 Septic Relief Projects	\$	2,930.56
• Payment Tab #08 – Rothenberger Company, Inc., Sonata Dr – Popp Rd – Woodstone Pl – Prophet’s Pass	\$	165,689.28
• Payment Tab #11 – Rothenberger Company, Inc., Village of Poe	\$	82,416.24
• Change Order #03 – Rothenberger Company, Inc., Village of Poe	(decrease)	16,427.44
	TOTAL:	\$ 251,036.08

- Mr.Rood made a motion to approve the Claims to be paid. Mr. Klinker seconded. All ayes cast.

EXECUTIVE DIRECTOR REPORT

Mr. Morris distributed and reported the Executive Director Report- 2 recommendations

- Mr. McDermit motioned to approve the release of the District’s boundary between Amstutz and Lochner Rd on the south side of Garman Rd., based on three contingencies:
 1. Approval of the primary plat and rezoning petition
 2. Land owners within the proposed territory to be relinquished to Leo/Cedarville will need to petition the Allen County Sewer District to be removed.
 3. Leo/Cedarville agrees to provide service in the future, for any projects, in our remaining jurisdiction.
- The boundary would be permitted to the Leo Cedarville Regional Sewer District (LCRSD) but would allow the District to connect to LCRSD infrastructure in that area if needed. Mr. Rood seconded the motion. Mr. Wirtz abstained from voting due to his position on the LCRSD Board. All other ayes cast.
- Mr. Morris recommended that the District to remove the remainder of the liens for the new owner of the Southcrest Mobile Home Park at 11410 US 27 in the amount of \$19,460.99. Mr. Rood made a motion for the District to waive the remainder of liens for the Southcrest Mobile Home Park. Mr. Wirtz seconded. All ayes cast.

MAINTENANCE REPORT

Mr. Baggett reported the Maintenance Report – No Board Recommendations

COMMITTEE REPORTS AND RECOMMENDATIONS

Finance Committee:

Mr. Brugger was absent and unable to report on the Finance Committee Activity Report. Mr. Morris distributed and reported the Finance Committee Activity Report - No Board Recommendations

New Development Committee:

Mr. Klinker reviewed the New Development Committee Activity Report- No Board Recommendations.

Infrastructure Management Committee:

Mr. Wirtz reviewed the Infrastructure Management Committee Activity Report – No Board Recommendations

PROJECT UPDATES-2015-2016 (2017 CONSTRUCTION) - (loan closed, construction started):

Mr. Adams distributed and reviewed the 2017 Construction Project Updates.

PUBLIC RATE HEARING:

At 12:30PM Mr. Zehr opened up the floor for public comments for the Public Rate Hearing for Rate Ordinance 2018-3-28 – No public comments regarding Rate Ordinance 2018-3-28

- Mr. Wirtz motioned to act on the 2018- 3-28 Rate Ordinance. Mr. Rood seconded. All ayes cast.

PUBLIC COMMENTS

Mr. Zehr opened the floor for public comments

- Stephanie Fuhrmann of 9436 Hoagland Rd distributed appeal documentation to appeal the denial of her claim for the cost of the cleanup of a sewer back up that occurred in her home on November 18th, 2017. Ms. Fuhrmann reviewed her report with the Board.
- o Mr. Zehr said he would organize a committee to review Ms. Fuhrmann’s appeal to look at the materials Ms. Fuhrmann distributed to the Board in detail. The District will then contact Ms. Fuhrmann with their decision.

ADJOURNMENT

Mr. Rood made a motion to adjourn the meeting. Mr. Wirtz seconded the motion. All ayes cast. The meeting was adjourned at 12:40 pm.

Respectfully submitted,
Erika Beachem, Office Administrator



MJ Klinker, Secretary

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