

**ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT
BOARD OF TRUSTEES MEETING
June 22, 2016**

CALL TO ORDER:

Ric Zehr, Board President, called the meeting to order at 12:00 p.m.

ATTENDANCE:

Board Members present were Ric Zehr, Win Rood, MJ Klinker, Adam Day, Justin Brugger and Ted Nitza. Ex-Officio Gary Chapple was present. Executive Director Kenny Neumeister was present. Support Staff present were Vince Heiny, Ben Adams, and Deb Fee. There was one visitor; Steve Miller from Platter Parkway.

APPROVAL OF MINUTES:

Mr. Rood motioned to approve the June 3, 2016 Board Meeting Minutes. Mr. Day seconded the motion. All ayes cast.

TREASURERS REPORT:

Mr. Rood reviewed the May 2016 Financial Report and Claims to be paid in detail with the Board and recommended a motion for approval. Mr. Klinker motioned for approval. Mr. Brugger seconded the motion. All ayes cast.

APPROVAL OF SRF PAYMENT TABS:

Mr. Adams reviewed and recommended approval of Payment Tabs 78 through 84 to be submitted to SRF:

- Payment Tab #78, Underground, Goshen-Cook-Fritz-Steele, \$168,816
- Payment Tab #79, Rothenberger, HCC, Berneway & Yoder Contract "A", \$195,223
- Payment Tab #80, CSU, Inc., Gerdings-Kroemer-Leesburg, \$310,340
- Payment Tab #81, Rothenberger, HCC, Berneway & Yoder Contract "B", \$38,716
- Payment Tab #82, Rothenberger, Wallen Road, \$59,218
- Payment Tab #83, Rothenberger, Tonkel-Hursh-Crawford, \$105,811
- Payment Tab #84, Commonwealth, Various, \$23,518

Mr. Rood made a motion to approve Payment Tabs 78 through 84. Mr. Day seconded the motion. All ayes cast.

APPROVAL OF CHANGE ORDERS:

Mr. Adams presented and recommended approval of two change orders:

- Change Order No. 2, Rothenberger, Wallen Road, -\$31,574. Reduction in final grinder and service lateral quantities.
- Change Oder No. 2, Underground, HHC, Berneway & Yoder, \$50,350. Increase due to final grinder quantities and use of 1 ½ inch service line. There was a deduction at the beginning of the project so the actual increase is only \$16,700.

Mr. Rood made a motion to approve both Change Orders. Mr. Day seconded the motion. All ayes cast.

MAINTENANCE REPORT

Mr. Neumeister requested an additional \$3,007.08 for Severn Trent's maintenance cap. There were a couple of contractor invoices from 2015 just received for repair work completed in the GCC-B area and grinder force line leak repair in Hessen Cassel. Mr. Nitza made a motion to increase the maintenance cap by \$3,007.08. Mr. Rood seconded the motion. All ayes cast.

The Board discussed that the Hoagland ph levels are reduced to acceptable levels from the month before. It is speculated that prior increases were due to low water levels where samples were taken. They will continue to monitor the ph levels.

COMMITTEE REPORTS:

New Development Committee:

- Huntertown has verbally replied no to the Yates request to be included in the District's sewer project. Huntertown is planning their own expansion and believes they can get connected to their sewer lines sooner than the District's project completion. Their septic system is 51 years old and are located 50 feet away from a District's manhole for the Carroll-Hand project area.
- Mr. Nitza stated that the City of Fort Wayne has offered compensation to Leo Cedarville Sewer District for the force main that would tie into the ACRWSD's Mallard's Lake project.
- Mr. Neumeister attended Huntertown's meeting and mentioned the prospect of requesting to service 8 homes at Big Valley subdivision.

Hoagland Infrastructure Committee:

- Mr. Nitza stated that the committee is waiting for the PER information before advancing to the next step. The committee consists of Mr. Rood, Mr. Day and Mr. Nitza.

EXECUTIVE DIRECTOR'S REPORT:

- Mr. Neumeister presented a list of items that he is currently working on for the Severn Trent transition including leasing shop space, purchasing equipment, opening vendor accounts, final arrangements for office and field operations personnel, working with City Utilities to take over the wholesale monthly billing; which will save the District \$20,000 - \$30,000 in software expenses, servicing the lift stations and as backup for the 24/7 emergency help on a part time basis. Mr. Neumeister requested the Board's approval to designate \$20,000 for purchasing necessary tools and equipment in preparation of the transition.

Mr. Day made a motion to approve \$20,000 for Mr. Neumeister to start purchasing the necessary tools and equipment needed in preparation of the Severn Trent transition. Mr. Klinker seconded the motion. All ayes cast.

- Mr. Neumeister cited that the City Utilities has agreed to allow the District to now do the tap inspections for the retail projects which will increase revenue by approximately \$25,000 this year.

****At 12:34 p.m., the regular Board of Trustees Meeting broke for the Public Hearing on Ordinance No. 2016-4-27 amending Sewer Rate Ordinance No. 2015-12-1.****

****At 12:36 p.m., the Board of Trustees returned to the regular monthly Board Meeting. ****

PUBLIC COMMENTS:

There were no public comments.

PROJECT UPDATES-2014-2015 PER PROJECTS (under construction right now):

Mr. Adams updated the Board that the Wallen Road project was completed and accepted on June 17 and that the City of Fort Wayne will present it at their Board of Works meeting on June 29 for formal acceptance. Then the District can mail out the notices to connect. Mr. Adams stated that the District saved about \$33,000 on that contract. The Yoder project is wrapping up next week and will also be ready for the notices to connect.

Mr. Adams stated that Rothenberger had some float issues, but they have been resolved. He expects their project areas to be completed within the next 30 – 45 days in the following order: LH/Whippoorwill, Yoder Contract "B", and then Hursh/Tonkel/Crawford. CSU is finishing up installing grinder pumps and the force mainline in the Gerdings/Kroemer/Leesburg project area and is expected to be completed within 30 – 45 days.

Mr. Adams mentioned that Underground Contractors are on track to meet their completion deadline of August 22, 2016 in the Goshen/Cook/Fritz/Steel project area.

PROJECT UPDATES-2015-2016 PER PROJECTS (under design right now):

Mr. Adams explained there are six areas that have been approved for funding through SRF. The City of Poe is being IDEM permitted now, Glen Elm is in final stages of design, and there are some issues with the Leo-Cedarville force main acquisition

and point of connection. Maples, Carroll-Hand and Pion will submit to IDEM in July, while Union Chapel is expected to submit in early August. Bidding should begin for the projects in September and close on the SRF funding by December 2016.

PROJECT UPDATES 2016-2017 PER PROJECTS (submitted to IDEM for consideration for 2017):

The completed PER includes many project areas, six septic elimination projects, Hoagland wastewater improvement or regionalization project.

OLD BUSINESS:

Mr. Heiny provided an update that there is a Summary Judgement Hearing scheduled in front of Judge Felts on July 7 for the Hoagland lawsuit. Mr. Heiny has filed the District motion for Summary Judgement and the Plaintiff's is due by June 29. The lawsuit is moving along quickly and Mr. Heiny is very pleased with the progression.

Mr. Heiny also mentioned that he had a phone conference with SRF and everyone involved.

Mr. Adams mentioned that the Hadley/Bass roundabout going in may cause the need to relocate the force main from Arcola to the City of Fort Wayne point of connection. If it is necessary, the cost will be \$22,800. The county has been instructed to include the relocation in their plan and will use their contractor to complete the work. Mr. Adams asked the Board to approve the funding if the relocation becomes necessary. Mr. Day made a motion to approve the funding and Mr. Klinker seconded the motion. All ayes cast.

COMMENTS FROM THE BOARD:

Mr. Nitza requested to move the July 27 Board Meeting to 1:30 p.m. due to a scheduling conflict of another meeting that he and Mr. Brugger are to attend that day. The Board agreed to move the July 27 Board Meeting to 1:30 p.m.

Mr. Brugger announced that DeWayne Nodine has been promoted to Manager of Development Services. He is replacing Nancy Townsend who was promoted to Director of Redevelopment.

ADJOURNMENT:

Mr. Day made a motion to adjourn. Mr. Nitza seconded the motion. The meeting adjourned at 12:58 p.m.

Respectfully submitted,
Deb Fee, STES



MJ Klinker, Secretary