

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT  
BOARD OF TRUSTEES MEETING  
August 24, 2016

CALL TO ORDER:

Ted Nitza, called the meeting to order at 12:00 p.m.

ATTENDANCE:

Board Members present were Ted Nitza, Win Rood, MJ Klinker, Adam Day, Justin Brugger and Charles Ray. Board President Ric Zehr was absent. Executive Director Kenny Neumeister was present. Ex-Officio Gary Chapple was present. Support Staff present were Vince Helny, Ben Adams, Ryan Walls, and Deb Fee. There was one visitor: DeWayne Nodine.

APPROVAL OF MINUTES:

Mr. Rood made a motion to approve the July 27, 2016 Board Meeting Minutes, as distributed. Mr. Brugger seconded the motion. All ayes cast.

TREASURERS REPORT:

Mr. Rood reviewed the July 2016 Financial Report and Claims to be paid in detail with the Board and recommended a motion for approval. Mr. Rood motioned for approval. Mr. Day seconded the motion. All ayes cast.

APPROVAL OF SRF PAYMENT TABS:

Mr. Adams reviewed Payment Tabs 93 through 95 with the Board and recommended payment of:

- Payment Tab #93, Underground, HCC, Berneway & Yoder Contract "A", \$28,482
- Payment Tab #94, Underground, Goshen-Cook-Fritz-Steele, \$397,680
- Payment Tab #95, Commonwealth, Various, 17,629

~~Mr. Rood moved to approve Payment Tabs 93 through 95. Mr. Klinker seconded the motion. All ayes cast.~~

CONSIDERATION OF CHANGE ORDER

Mr. Adams presented Final Change Order No. 2 for Rothenberger Company, Inc. and the Lower Huntington Road/Whippoorwill Drive Sanitary Sewer Extension project for a \$6,388.10 reduction. Mr. Rood moved to approve the Change Order. Mr. Klinker seconded the motion. All ayes cast.

MAINTENANCE REPORT:

Mr. Walls reviewed his monthly report with the Board. There were no exceeded local, state (IDEM) or federal (EPA) permits, limitations or rules. Only a few minor repairs were made for the month. Twenty-eight total sewer tap inspection were performed. Mr. Walls stated none of the lagoons were discharged during July.

TAP INSPECTION TRANSITION UPDATE

Dewayne Nodine, Manager of Development Services for Fort Wayne City Utilities, presented an update to the Board. Mr. Nodine stated that DVS has presented a Memorandum of Understanding to the District for handling tap inspection registration and inspection processes and procedures.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Neumeister presented a painting estimate and requested the Board's approval to spend up to \$4600 on painting the new maintenance facility. Mr. Klinker moved to approve the request. Mr. Brugger seconded the motion. All ayes cast.

Mr. Neumeister presented the Board with an Amendment of Agreement with Severn Trent Environmental Services stating a few minor changes were made and asked the Board for its approval. Mr. Klinker motioned to approve the amendment. Mr. Brugger seconded the motion. All ayes cast.

Mr. Neumeister presented a Municipal Lease Quote for a 2016 Ford Transit Connect and a 2017 Ford F450 in the amount of \$93,537.75. Mr. Neumeister respectfully requested the Board to authorize the purchase. Mr. Brugger made a motion to approve the purchase price of both vehicles to collectively, not to exceed \$94,000. Mr. Klinker seconded the motion. All ayes cast.

PROJECT UPDATES-2014-2015 PER PROJECTS (under construction right now):

Mr. Adams stated that construction is complete in all areas with only a few remaining tests to perform. The Lower Huntington-Whippoorwill project area still needs some restoration work completed. Notices to connect have been mailed out to the Wallen and Yoder Contract "A" project areas and they have 90 days to connect.

Mr. Adams and Mr. Neumeister conferred that the SRF Subsidy Money will be used to purchase a trailer mounted vacuum system, approximately 50 grinder pumps, 4 or 5 grinder basins, various floats, capacitors, and miscellaneous parts to have inventory on hand.

PUBLIC COMMENTS

No public comments.

PROJECT UPDATES-2015-2016 PER PROJECTS (under design right now):

Mr. Adams stated that the Poe area design is complete and was submitted to IDEM. The Maples area force main, grinder pump and collection system designs are 99% complete; waiting on Monroeville to sign the capacity allocation letter. The Glen Elm/Popp Rd area's collection system design is complete while still working on the lift station site and point of discharge issues. The Carroll-Hand and Andar-Pion areas have received 90% design submittals. The Union Chapel/Tonkel area has received 30% design submittal and 90% expected within a week.

PROJECT UPDATES 2016-2017 PER PROJECTS (submitted to IDEM for consideration for 2017):

Mr. Adams stated that the PER was submitted to IDEM for consideration in June and has received administrative review comments, but still waiting to hear any technical review comments. Mr. Adams stated that the PER for the Canyon Run area is ready for the New Development committee's review.

NEW BUSINESS:

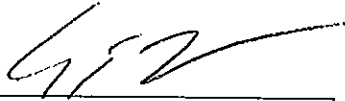
Mr. Heiny summarized the new Bond Ordinance 2016-08-1 for the Board's consideration and adoption. Stating that the Bonds will provide financing for the District in total of \$12.4 million which will be comprised of four separate issuances. One is a Series A Bond, another a Series B Bond, next a Rate Stabilization Bond and lastly a BAN Bond. The Rate Stabilization Bond is taxable and the BAN Bond is a 5 year forgivable Bond. Mr. Nitza stated Ice Miller, Attorneys of Indianapolis, employed by the District as the Bond Council prepared the Ordinance for consideration by the Board of Trustees. Mr. Nitza introduced the new Ordinance, entitled Amended and Restated Ordinance No. 2016-8-1. An Amended and Restated Ordinance concerning the construction of certain additions and improvements to the sewage works of the Allen County Regional Water and Sewer District, the issuance of revenue bonds to provide the cost thereof, the collection, segregation and distribution of the revenues of the sewage works, the safeguarding of the interests of the owners of said revenue bonds, other matters connected therewith, including the issuance of bond anticipation notes, and repealing ordinances inconsistent herewith. Mr. Nitza moved that the Bond Ordinance be numbered 2016-08-1 and placed on first reading and that the same be read by title at this time. Mr. Klinker seconded the motion. Roll call was taken and the vote carried six to zero. The Ordinance having been numbered 2016-08-1 and having been read by title, Mr. Nitza moved that the Ordinance be read a second time by title and opportunity be given for the offering of amendments. Mr. Klinker seconded the motion and on call of the roll was carried by a six to zero vote. Ordinance 2016-08-1 was read a second time by title and no amendments were offered. Mr. Nitza moved the Ordinance be adopted as read. Mr. Klinker seconded the motion and on call of the roll, was carried by the six to zero vote. Mr. Nitza announced that Ordinance 2016-08-1 has been duly passed and adopted.

Mr. Heiny presented three engagement proposals from Ice Miller, Haller & Colvin PC and HJ Umbaugh for the 2016 Bond Issuance. Mr. Brugger moved to approve all three proposals. Mr. Day seconded the motion. All ayes cast.

ADJOURNMENT:

Mr. Rood made a motion to adjourn. Mr. Klinker seconded the motion. The meeting adjourned at 12:52 pm.

Respectfully submitted,  
Deb Fee, STES



MJ Klinker, Secretary

*Eric T. Zehr, President*